

# VACANT POSITION

**OPEN TO MACA MEMBERS CURRENTLY CLASSIFIED AS LEGAL COUNSEL 3**

**Advertisement Number:** 18637  
**Working Title:** GENERAL COUNSEL  
**Job Classification:** LF4  
**Additional Information:** 2 Positions  
**Business Area/Branch:** Manitoba Justice  
**City/Town:** Winnipeg  
**Salary Range:** \$98,291 – \$121,819 per year  
**Closing Date:** January 29, 2008

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**Qualifications:**

The Legal Counsel 4 (LF4) position is the most advanced level and is designated for expert legal counsel. Candidates must have at least 10 years experience at the Bar, including five continuous years of employment as a Crown Attorney or Crown Counsel in Manitoba. Candidates must have demonstrated exceptional competence in the law and/or exceptional courtroom skills.

**Duties:**

Lawyers designated as General Counsel will be expected to take a leadership role in the Department including:

- handling complex and important legal matters, including acting as lead counsel of a team of lawyers assigned to an important matter
- assisting the department in developing and applying legal positions and policies
- offering advice and assistance to other counsel in the Department

**Applications:**

Please submit a comprehensive resume that includes information showing how you have demonstrated exceptional competence and/or exceptional courtroom skills as a lawyer in Manitoba Justice. This information may include:

- a description of your work, including significant legal files or cases that you have been responsible for
- a description of ways in which you have demonstrated leadership and acted as a mentor in Manitoba Justice
- a description of ways in which you have shown initiative and innovation which have contributed to improvements within the Division in which you work
- a description of your contribution to legal education through conducting seminars, participating in conferences, teaching or other continuing legal education
- references of persons with knowledge of your practice
- examples of legal writing or scholarship that is relevant to your practice as a Crown Attorney or Crown Counsel
- any other written material you wish the Evaluation Committee to consider

Applications should also include a complete history of position responsibilities with the Department and, if applicable, of your legal career outside the Department.

**Process for considering applications:**

Applications will be considered by an Evaluation Committee consisting of three Manitoba Justice managers, as well as one or two independent advisors mutually agreed upon by the Manitoba Association of Crown Attorneys and the Evaluation Committee.

The Evaluation Committee may contact references and consider the information that references provide. The Committee may also contact persons who are not references, including managers and colleagues of applicants, and may consider the information that they provide.

The Evaluation Committee will not require in-person interviews with applicants.

After considering all of the applications, the Evaluation Committee will recommend candidates to the Deputy Attorney General and the Attorney General.

**Apply to:**

**Manitoba Justice Human Resource Services**  
1130- 405 Broadway  
Winnipeg MB R3C 3L6  
Fax (204) 945-3764  
E-mail: [hursjus@gov.mb.ca](mailto:hursjus@gov.mb.ca)  
Visit our intranet website; <http://www.jus.internal/HRS/index.html>

*Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter or resume if they are from any of the following groups: women, Aboriginal people, visible minorities and persons with disabilities.*

